

Ministry of Health & Family Welfare and Dte.GHS

S.no.	Name	Designation	Phone .no	Email
1.	Sh. Jagat Prakash Nadda	Union Minister	23063513 23061661	min-hfm@gov.in
2.	Sh. Prataprao Jadhav	Minister of State	23061238 23063206	mos-health@gov.in
3.	Smt. Anupriya Patel	Minister of State	23061998 23062427	mosap-mohfw@gov.in
4.	Ms. Punya Salila Srivastava	Secretary (H&FW)	23061863 23063221	secyhfw@nic.in
5.	Dr. Sunita Sharma	DGHS	23061063	dghs@nic.in
6.	Sh. Vijay Nehra	Joint Secretary	23062414	js-proc-mohfw@gov.in
7.	Dr. Pulkesh Kumar	Deputy Secretary	23062744	dr.pulkesh@gov.in
8.	Sh. S.K. Tanwar	Under Secretary (MS)	23063546	suresh@cdsco.nic.in
9.	Ms. Fathima Sinin P	Section Officer, MS Section	23061313	fathima.sinin@gov.in
10.	Ms. Sharmila Devi K	Section Officer, MG Section	23062251	so.rdccl2@gmail.com

NOTTO

S.no.	Name	Designation	Phone No.	Email
1.	Dr. Anil Kumar	Director, NOTTO	26164770	dir@notto.nic.in
2.	Dr. Shiny Suman Pradhan	Joint Director, NOTTO	26164770	shiny.suman@gov.in
3.	Dr. Sana Ahuja	Specialist, Grade - III	26164770	drsanaahuja@vmmc-sjh.nic.in
4.	Dr. Kanika Rastogi	Specialist, Grade - III	26164770	drkanikarastoginotto@gmail.com
5.	Dr. Shobhika Shree	Medical Officer	26164770	drshobhikashree@gmail.com
6.	Mr. Praveen Rawat	Sr. Account Officer, NOTTO	26164770	finance.notto@gmail.com
7.	Mr. Abhijit Chakravorty	Consultant Admin	26164770	--
8.	Ms. Shweta Goel	PS to Director	26164770	--
9.	Mr. Raj Singh	Store Officer	26164770	--
10.	Dr. Upasana Medhi	Consultant Monitoring & Evaluation	26164770	--
11.	Dr. (Mrs.) Rajesh Nagar	Consultant Coordination	26164770	--
12.	Dr. Braj Bhushan Ojha	Consultant Coordination	26164770	--
13.	Dr. Reena Paul	Consultant Coordination	26164770	--
14.	Mr. Raman Kumar	Consultant R&D	26164770	--
15.	Dr. Yash Partap	Consultant Coordination	26164770	--
16.	Dr. Prerna	Tissue Bank Coordinator	26164770	--
17.	Ms. Akansha Kain	Consultant IEC	26164770	--
18.	Mr. Tushar Tyagi	Computer Progammer	26164770	--

NOTTO STAFF

National Organ & Tissue Transplant Organization					
Directory of Officers and employees, Monthly remuneration, Powers and Duties as on 31st May 2025.					
S.No.	Name of Officer	Designation	Status	Powers & Duties	Monthly Remuneration
1	Dr. Anil Kumar	Director NOTTO	Regular	The Director serves as the Chief Executive Officer of NOTTO and holds the ultimate authority, overseeing all operations within the organization. Additionally, the Director functions as the Appellate Authority under the provisions of the RTI Act. The Director of NOTTO is responsible for policy development and formulation, enhancing public awareness, promoting ethical and transparent practices in organ transplantation, creating Standard Operating Procedures (SOPs), and establishing a comprehensive system for organ procurement and distribution.	PB-4 Level 15
2	Dr. Shiny Suman Pradhan	Joint Director	Regular	Parliament Questions, VIP Matters & Public Grievances, CPIO, PG Officer, Coordination with MOHFW, Utilization of funds, Budget, All financial matters & CNA matter, Procurement & purchase through GeM, Events related matters; Maintenance of store /Ledgers etc. Work related to Trainings and Workshops on Organ and Tissue Donation and Transplantation, Monitoring and Evaluation of NOTP Programme and ROTTO/SOTTO interaction. Work related to SOTTO Delhi, THOTA Act and THOTA Rules, Court Matters, Policy, NOTP Guidelines & SOPs.	PB-4 Level 13
3	Dr. Sana Ahuja	Specialist Grade – III (Pathology)	Regular	BSD Monitoring and Audit of Hospitals; Institutional Coordination Data; Religious Leaders Coordination Data; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities from their respective assigned regions/states. To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates; Coordination for Organ Procurement and Distribution including super urgent cases; Monitoring of Call Centre including Organ Transport; Responsible for Call Centre data, queries & maintenance; Visitor Counselling; Smooth functioning of the online system of the NOTTO; To host and manage the dynamic information on website/ portals; Coordination with CDAC development and maintenance of new website and web portal platform for NOTTO. Procurement of IT items.	PB-4 Level 11
4	Dr. Kanika Rastogi	Specialist Grade – III (Pathology)	Regular	IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers; Institutional Coordination; Religious Leaders Coordination; Works related to Tissue Bank/SOPs/Guidelines. Tissue bank matters, other works allocated by Officers.	PB-4 Level 11
5	Dr. Shobhika Shree	Medical Officer	Regular	- On Maternity Leave -	PB-4 Level 11
6	Mr. Praveen Rawat	Sr. Accounts Officer	Regular	All financial matters, utilization of funds & CNA matters, Coordination with Finance Division, Budget matters, PAO, SJH/DDO, SJH. Salary all working members of NOTTO.	PB-3 Level 10
7	Mr. Abhijit Chakravorty	Administrative Officer	Contractual	Ensuring the smooth and efficient operation of various administrative functions, including record-keeping, financial management, and staff supervision. Handle public relations, ensure compliance with policies and procedures, and oversee office operations. Coordination with MG and MS Section; Procurement & purchase through GeM, Events related matters; Maintenance of store /Ledgers etc.; Overall management of Administrative affairs of NOTTO, liaisoning with the Ministry and DteGHS, with respect to various aspects of National Organ Transplant Programme (NOTP).	As per DoE OM dated 09.1.2020
8	Ms. Shweta Kumari	Private Secretary	Outsourced	Providing administrative and logistical support to Director, enabling them to focus on their core responsibilities. Secretarial Assistant to Director; Maintaining calendars, schedules, and appointment lists. Organizing meetings, conferences, and events. Handling correspondence, including emails, letters, and memos. Managing incoming and outgoing mail and ensuring timely delivery. Maintaining office records, including filing and indexing documents. Arranging travel plans, including transportation, accommodation, and related bookings. Preparing travel bills and maintaining their accounts. Ensuring smooth coordination with other departments and agencies. Handling telephone calls and directing them appropriately. Providing information and updates to stakeholders. Coordinating with other offices and officials.	Rs.48000/-
9	Mr. Raj Singh	Store Officer	Outsourced	Manages inventory, ensuring supplies are available and properly tracked. Their duties include overseeing stock levels, initiating procurement, and maintaining accurate records. They also play a role in receiving, inspecting, and distributing goods. Maintaining accurate records of all store items. Monitoring stock levels and initiating procurement processes to replenish stock as needed. Conducting regular inventory audits to ensure accuracy and identify discrepancies. Implementing inventory control measures to prevent loss, damage, or theft. Initiating purchase requisitions for the replacement of stock when levels approach minimum limits. Coordinating with the purchasing department to ensure timely delivery of goods. Checking and receiving materials from vendors, ensuring quality and quantity are correct. Issuing materials only in the required quantities against authorized requisition notes or material lists. Supervising the safe custody of valuable and attractive stores. Ensuring proper handling and storage of materials. Maintaining accurate records of transactions, including receipts, issues, and disposals. Ensuring compliance with regulatory guidelines and quality standards. Preparing reports on inventory levels, stock movements, and other relevant data.	Rs.60000/-
10	Dr. Braj Bhushan Ojha	Consultant Coordination	Contractual	Procurement and allocation of Organs and Tissues. Coordination with Regional and State Level Networks and hospitals - for Eastern Zone for carrying out Transplantation, Registered Centre for Tissues and Retrieval Centres. Assist in implementing the National Organ Transplantation Programme at NOTTO. To coordinate with NGOs, Health Partners, State Appropriate Authorities and other Stake holders. To coordinate with NGOs, Health Partners, State Appropriate Authorities and other Stake holders. THOTA Act and THOTA Rules, Court Matters, Policy, NOTP Guidelines & SOPs.	Rs. 60000/-
11	Dr. (Mrs.) Rajesh Nagar	Consultant Coordination	Contractual	Work related to Trainings and Workshops on Organ and Tissue Donation and Transplantation; Procurement and allocation of Organs and Tissues. Coordination with Regional and State Level Networks and hospitals for carrying out Transplantation, Registered Centre for Tissues and Retrieval Centres. Assist in implementing the National Organ Transplantation Programme at NOTTO.	Rs. 60000/-

National Organ & Tissue Transplant Organization

Directory of Officers and employees, Monthly remuneration, Powers and Duties as on 31st May 2025.

S.No.	Name of Officer	Designation	Status	Powers & Duties	Monthly Remuneration
12	Dr. Reena Paul	Consultant Coordination	Contractual	To coordinate with NGOs, Health Partners, State Appropriate Authorities and other Stake holders. THOTA Act and THOTA Rules, Court Matters. Policy, NOTP Guidelines & SOPs. Work related to Trainings and Workshops on Organ and Tissue Donation and Transplantation; Procurement and allocation of Organs and Tissues. Coordination with Regional and State Level Networks and hospitals for carrying out Transplantation, Registered Centre for Tissues and Retrieval Centres. Assist in implementing the National Organ Transplantation Programme at NOTTO.	Rs. 60000/-
13	Dr. Yash Pratap Singh	Consultant Coordination	Contractual	Work related to Trainings and Workshops on Organ and Tissue Donation and Transplantation; Procurement and allocation of Organs and Tissues. Coordination with Regional and State Level Networks and hospitals for carrying out Transplantation, Registered Centre for Tissues and Retrieval Centres. Assist in implementing the National Organ Transplantation Programme at NOTTO. Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities from their respective assigned For Northern Region. To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates.	Rs. 60000/-
14	Dr. Prema	Coordinator Tissue Bank	Contractual	Responsible for Coordination of Organ & Tissue procurement, allocation, distribution and storage of tissue in the Tissue Banks. Coordinate to mobilize Tissue Donation from cadavers in various institutions, home etc and their harvesting processing & storage. Responsible to arrange the tissue which is required specific to the purpose. Responsible to maintain requisite data in this regard. Any other work assigned by the competent authority.	Rs. 60000/-
15	Ms. Akansha Kain	Consultant (IEC, Publication & Media)	Contractual	IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers; Institutional Coordination; Religious Leaders Coordination; Works related to Tissue Bank/SOPs/Guidelines.	Rs. 60000/-
16	Mr. Raman Kumar	Consultant (R&D)	Contractual	BSD Monitoring and Audit of Hospitals; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities from their respective assigned regions/states. To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates., Amendment and implementation of THOTA Act and THOTA Rules, Court Matters. Policy, NOTP Guidelines & SOPs - as per direction of Hon'ble Courts.	Rs. 60000/-
17	Dr. Upashana Medhi	Consultant (Monitoring & Evaluation)	Contractual	Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities from their respective assigned North. To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates.	Rs. 120000/-
18	Mr. Tushar Tyagi	Computer Programmer	Contractual	Smooth functioning of the online system of the NOTTO; To host and manage the dynamic information on website/ portals; Coordination with CDAC development and maintenance of new website and web portal platform for NOTTO. Procurement of IT items.	Rs. 60000/-
19	Mr. Adnan Shafiq	Data Entry Operator	Outsourced	Maintenance of Institutional Coordination Data; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities from their respective assigned regions/states. To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates of Western India.	As per Minimum Wages of NCT of Delhi rules.
20	Ms. Manvi	Data Entry Operator	Outsourced	Supervision of MTS/Sweeper Staffs. Diary -Dispatch of NOTTO's inward and outward Mails.Maintaining Good hygiene of NOTTO office premises for a safe working environment; any other work assigned by senior officer.	As per Minimum Wages of NCT of Delhi rules.
21	Mr. Dinesh	Data Entry Operator	Outsourced	Maintenance of BSD Monitoring Data; attached with Computer Programmer for Smooth functioning of the online system of the NOTTO; To host and manage the dynamic information on website/ portals; Monitoring of Call Centre including Organ Transport; Responsible for Call Centre data, queries & maintenance; Visitor Counselling.	As per Minimum Wages of NCT of Delhi rules.
22	Ms. Nishi	Data Entry Operator	Outsourced	Monitoring of Call Centre including Organ Transport; Responsible for Call Centre data, queries & maintenance; Visitor Counselling; Attached with Sr. Accounts Officer reg preparation of sanctions regarding financial transactions of NOTTO; Call Centre duties on rotation basis and any other duty assigned by senior officer.	As per Minimum Wages of NCT of Delhi rules.
23	Ms. Meenakshi	Data Entry Operator	Outsourced	Call Centre duties on rotation basis; Work related to Trainings and Workshops on Organ and Tissue Donation and Transplantation; any other work assigned by Senior Officer.	As per Minimum Wages of NCT of Delhi rules.
24	Mr. Nitin	Data Entry Operator	Outsourced	Call Centre dutier on rotation basis;IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers.	As per Minimum Wages of NCT of Delhi rules.
25	Mr. Ashish Robert	Data Entry Operator	Outsourced	Call Centre duties on rotation basis;Religious Leaders Coordination and maintenance of data of Religion Leaders Coordination; duties regarding Parliament Questions VIP Matters & Public Grievances RTI as CPIO Coordination with MG and MS Section; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities for Norther Region of India; To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates; IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers.	As per Minimum Wages of NCT of Delhi rules.
26	Mr. Pankaj Pal	Data Entry Operator	Outsourced	Call Centre Duties on rotation Basis and attached with Consultant attached with Computer Programmer for Smooth functioning of the online system of the NOTTO; To host and manage the dynamic information on website/ portals;	As per Minimum Wages of NCT of Delhi rules.
27	Mr. Aman Tiwari	Data Entry Operator	Outsourced	Call Centre Duties on rotation Basis and attached with Consultant Coordination and Tissue Bank having work related to Tissue Bank/SOPs/Guidelines; Tissue bank matters, other works allocated by Officers	As per Minimum Wages of NCT of Delhi rules.

National Organ & Tissue Transplant Organization					
Directory of Officers and employees, Monthly remuneration, Powers and Duties					as on
31st May 2025.					
S.No.	Name of Officer	Designation	Status	Powers & Duties	Monthly Remuneration
28	Mr. G. Shiram	Tele-Counselors	outsourced	Call Centre Duties on rotation basis; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities for Southern Region of India; To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates; any other duties allocated by Officers.	Rs.30,000/-
29	Mr. Sandeep Rawat	Tele-Counselors	outsourced	Call Centre Duties on rotation Basis and attached with Consultant attached with Computer Programmer for Smooth functioning of the online system of the NOTTO; To host and manage the dynamic information on website/ portals;	Rs.30,000/-
30	Mr. Chander Prakash	Tele-Counselors	outsourced	Call Centre duties on rotation basis;IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers.	Rs.30,000/-
31	Ms. Priyanka	Tele-Counselors	outsourced	Monitoring of Call Centre including Organ Transport; Responsible for Call Centre data, queries & maintenance; Visitor Counselling; Attached with Sr. Accounts Officer, Administrative Officer & Store Officer w.r.t. dealing and maintenance of file : dealing and maintenances of file regarding personal matter of all officers and officials of NOTTO; Call Centre duties on rotation basis and any other duty assigned by senior officer.	Rs.30,000/-
32	Mr. Ravi Ranjan	Tele-Counselors	outsourced	Call Centre Duties on rotation basis; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities for Eastern Region of India; To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates; IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers.	Rs.30,000/-
33	Mr. Maruti Nandan Ojha	Tele-Counselors	outsourced	Call Centre duties on rotation basis;Religious Leaders Coordination and maintenance of data of Religion Leaderrs Coordination; Compilation of data and comprehensive submission of monthly data pertaining to all transplant and promotion activities for Northern Region of India; To ensure effective monitoring of data reporting and to support efforts towards increasing organ and tissue donation rates; IEC, Media, Scanning, Budget, Proposal for IODD, other awareness activities & events, E-newsletter; Other works allocated by officers.	Rs.30,000/-
34	Mr. Rajveer	MTS	outsourced	Duties of MTS; Maintaining Good hygiene of NOTTO office premises for a safe working environment; any other work assigned by senior officer.	As per Minimum Wages of NCT of Delhi rules.
35	Mr. Deepak	MTS	outsourced	Duties of MTS; Maintaining Good hygiene of NOTTO office premises for a safe working environment; any other work assigned by senior officer.	As per Minimum Wages of NCT of Delhi rules.
36	Mr. Sachin	MTS	Outsourced	Duties of MTS; Maintaining Good hygiene of NOTTO office premises for a safe working environment; any other work assigned by senior officer.	As per Minimum Wages of NCT of Delhi rules.